

Xiaolei (Dorothy) Shen

## Résumé

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### Personal Information:

Name: Xiaolei Shen      Gender: Female  
Date of Birth: 1991-02-16      Nationality: China  
Education: Undergraduate      Major: Tourism  
Management  
School: Shanghai Normal University      Telephone: 15201954601  
Email: Dorothy0216@163.com



**Objective:** To become an intern at a hotel/resort on Maui or Oahu, Hawaii

### Work Experience & Services:

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2010.3—2010.5      Participate in the Opening Ceremony of Shanghai 2010 Expo  
2010.7—2010.8      Volunteer in China Pavilion at Expo. Elected as “Excellent  
Volunteer” and our group was awarded “ Excellent Group”  
2011.7—2011.8      Assist a senior high school student in his English, which help him  
make a lot of progress.  
2011.9      Volunteer in the set up and execution of the Colors No.81  
Exhibition in Shanghai

### English Proficiency & Awards

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- Certificates of CET-6
  - Intermediate Interpretation Certificate of Shanghai (Written Translation)
  - National Computer Rank Examination Certificate (Grade 1)
  - Full scholarship of the year 2010
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## **Personal Statement:**

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I'm confident, self-motivated, and optimistic. I have a strong team work spirit, which makes me a loyal and productive team player. I have been working as a team leader in my class, and I am competent in listening to others and making decision in a difficult situation. Owing to my volunteer experiences, I've learned the value of serving others.

Hawaii is known for it's hospitality. Chinese tourists love to visit Hawaii. I trust I can learn and growth under your mentorship, and I'm confident I will work hard and make contribution to your company. My dream will be fulfilled if I can be selected to work as an intern in your hotel. Thank you for your consideration!